BARUIPUR COLLEGE

Recognized by UGC under 2(f) & 12(B) /
Accredited by NAAC / Affiliated to University of Calcutta

P.O. Purandarpur Math, P.S. Baruipur,
24 Parganas (South), PIN 743610
☎ 033-24339566 / 033-24230447

⌨www.baruipurcollege.ac.in / 📧 Email: baruipurcollege@gmail.com

Adv. No. BC/01/Advt. (NTS) / 2018   Date: 13/11/2018

Advertisement of Non-Teaching Post of Clerk and Library Clerk (Group-C)-(Government Approved- Substantive)

Applications in the prescribed format are invited from Indian Citizen for recruitment to the following Non-Teaching Post of Clerk and Library Clerk (Group-C) in Baruipur College, South 24 Parganas. The application should reach the office of the Principal on or before **30th November 2018 within 4 PM**.

Sl No.	Name of the Post	Category	No. of Post
1.	Clerk (Lower Division)	UR	01
2.	Library Clerk (Lower Division)	UR	01

Qualification: Madhyamik or its equivalent under any recognized board or council and basic knowledge of computer application

Age Limit: Maximum age limit of the applicants as on 1st November 2018 is 40 years for General category, 45 years for SC/ST and PH category, and 43 years for OBC category candidates.

Salary: Pay band + Grade Pay (Rs. 5400 – 25200) + Rs. 2600/-

- Blank application form in 'pdf' format is available at the college website : www.baruipurcollege.ac.in

- Download the form of application from the college website for filling up

- Self-attested copies of all necessary testimonials, self- addressed envelope along with the application should be sent to the Principal, Baruipur College, P.S & P.O – Baruipur, South 24 Parganas, PIN- 743610.

- For only General category candidates (SC, ST, OBC category candidates are exempted) a Demand Draft of **Rs. 200/-** drawn in favour of '**Principal, Baruipur College**', payable at Baruipur should be sent along with the application.

- Please superscribe the envelope with the name of the post applied for and the advertisement number

- **Application can be sent by India Post (Speed Post/ Registered) and can also be submitted by hand at the college on working days during office hours.**
- Date of written as well as computer application test for the qualified candidates for the Post of Clerk and Library Clerk (Group-C) is **16th December 2018 (Reporting Time: 10 AM)**
- The list of qualified candidates will be notified through registered post and the list will also be uploaded in the college website.
- Mere application does not guarantee a call for interview.
- Incomplete applications will be rejected without any intimation.
- All the dates are liable to be changed due to unforeseen circumstances without prior intimation.

Principal
BARUIPUR COLLEGE
Purandarpur Math
Baruipur, 24 Pgs. (S)

Dr. Chanchal Kumar Mandal
Principal