SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

BARUIPUR COLLEGE

BARUIPUR COLLEGE, P.O. PURANDARPUR MATH, P.S. BARUIPUR, SOUTH 24
PARGANAS, PIN- 743610, WEST BENGAL
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www.baruipurcollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Baruipur College started its official journey on 19.09.1981, the day it received affiliation from the University of Calcutta in a rural area of South 24 Parganas. The College owes its foundation to a group of local visionaries who, so many years back then, dreamt of the need of a Higher Education Institution in the vicinity of Baruipur, a subdivisional town, replete with agricultural and human resources.

Nestled in the lush greenery of over 1.83 acre of land, the College boasts of its atmospheric serenity. A host of highly qualified and motivated teachers take care of the continuous and comprehensive development of the students. The aesthetically enkindling and intellectually stimulating ambience of the College attracts students even from areas far away from its physical location.

The college has also augmented its physical infrastructure. At present the college offers Courses in Arts, Science and Commerce. Honours Courses are offered in Bengali, English, Geography, History, Political Science, Philosophy, Education, Journalism and Mass Communication and Accountancy, while Multidisciplinary Course includes - Economics, Sanskrit, Botany, Physiology and Zoology. More than 1500 students seek admission each year in average. Most of them hail from financially and socially marginalized sections of the society. The college makes the students aware of different scholarships, like, *Kanyashree, Aikyoshree, Swami Vivekananda Merit Cum Means Scholarship,* and different other *Post Matric Scholarships* offered by the Central Government and the State Government.

The college, under the aegis of the IQAC, organizes seminar, debate, quiz, cultural programme etc. round the year to provide adequate exposure to the students to different academic and co-academic issues. Audio-visual medium and ICT tools are also used apart from conventional class room teaching. This eclectic teaching-learning method enthused the students to their studies even during the time of Covid 19 Pandemic. Classes have been regularly conducted through Google Meet. The teachers have provided the students with texts and study materials on subject specific groups.

A study Centre of Netaji Subhas Open University (NSOU) operates in the College building. Eminent teachers of different disciplines conduct classes here.

Vision

- To provide higher education accessible to soci-economically marginalized sections regardless of class, caste or creed.
- To provide comprehensive education, to inculcate ethical and moral values, and to encourage students to enhance their leadership and entrepreneurial qualities.

Mission

- To endow its learners with access to higher education that promotes capacity building and holistic development.

- To promote cultural harmony and understanding among all.
- To create and maintain an environment of excellence in education through technological advancements and innovative teaching-learning process so that students are equipped with knowledge and skill in their chosen stream.
- To develop a commitment to the preservation of environment and sustainable development.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Cradled in the lap of plush greenery and barely four kilometers from Baruipur Railway Junction and the town, the institution offers a unique combination of natural panoramic views, transportation and locational advantage.
- A convivial academic environment with an emphasis on sustaining the concept of secular education transcending gender, class and communal boundaries.
- A team of passionate, motivated, highly qualified and experienced teachers engaged in recognizing and addressing the intellectual, academic, cultural and social requirements of the students to facilitate their holistic development.
- A democratic and decentralized working environment identifying the role and contribution of every teaching and non-teaching staff.
- The presence of a well-equipped and structured central library with 16800 books and countless digital reading resources, catering to the demands of students and teachers.
- Adoption of IT and audio-visual enabled teaching methodology, provision for smart classroom and wi-fi facilities.
- Screening of film adaptations of classics for enlightenment and entertainment of students.
- Well-equipped Geography, Media lab and science laboratories and a gymnasium for students .
- Provision for work-specific office rooms for smooth functioning of the institution.
- A well-resourced career counselling cell organizes seminars, workshops to acquaint the students with current situation of employment.
- A separate section of the central library is devoted to career-oriented resources addressing the needs of the students for their professional life.
- Active and spontaneous participation of the students in numerous social-service projects through the NSS unit of the institution.
- The Green Campus Drive has been undertaken to maintain a plastic-free and eco-friendly environment in the college campus. This initiative includes Tree Plantation Programme on the occasion of World Environment Day, installation of solar energy unit and the actualization of a garden of medicinal plants within the campus.
- The institution touts a campus that is gender-aware and free from ragging and gender-based violence, with CCTV cameras installed in all key locations.
- The Anti-Ragging Cell, the Grievance Redressal Cell and the Internal Complaint Committee are engaged in ensuring safety and security within the campus.
- A bicycle-stand sprawling over a thousand square feet of area and additional rails for the convenience of differently abled students have been introduced recently.

Institutional Weakness

- A scarcity of classrooms which hinders the opening of other courses.
- Lack of sufficient number of ICT-enabled classrooms; insufficient number of computers available to students for academic use.
- A severe shortage of sanctioned teaching positions in several academic disciplines, negatively impacting student-teacher ratio and hindering smooth functioning of academic and administrative works.
- Inadequacy in the number of sanctioned non-teaching posts.
- Limited opportunity for industrial collaboration, consultancy and placement services.
- Limited opportunity in curriculum design and development for being an affiliated institution.
- Inadequate number of research publication by the teachers.

Institutional Opportunity

- Research and extension initiatives in the area of local and natural resources and its utilization to garner revenue and create scope for employment.
- Create more opportunities for women empowerment through introduction of skill-based career-oriented courses for female students.
- To establish more synergistic institutional connections for student and faculty exchange programmes with many other higher educational institutions in Kolkata and South 24 Parganas.
- Locational advantage including a close vicinity to the Baruipur Junction, Padmapukur bus-stand and the Garia-Baruipur auto route.
- Room for improvement in industry-institution collaboration.
- To mobilize the alumni to help students with their educational needs, career-guidance, resource and information regarding current situation of employment in govt. and non-govt. sectors.

Institutional Challenge

- A large section of the students hails from underrepresented and marginalized communities.
- Encouraging and motivating students from economically weaker section to pursue higher education and research endeavours is a very challenging task.
- Sheer shortage of non-teaching staff is a direct impediment in the way of smooth and systematic functioning of the institutional administration.
- It is quite challenging to ensure holistic development of students while keeping up with the demands and time constraint of the CBCS and CCF sysmetm given the skewed teacher student ratio.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Baruipur College is affiliated to the University of Calcutta and we need to adhere to the curriculum framed by the university. By following that academic guideline, the college designs its own method of curriculum delivery considering the strengths and weaknesses of the students admitted. For the evaluation system too,we follow both the directives given by the university and the Continuous Internal Assessment policy developed by the concerned internal body of the college.

The Institute has successfully carried on with Certificate Courses for added benefit of the students. Six different

Certificate Courses were introduced by different departments. These courses were multidisciplinary in nature and meant for the undergradute students. Department of Journalism and Mass Communication in collaboration with Department of Political Science conducted a course named 'Introduction to AI'; Department of Education with association with Department of Philosophy introduced a Certificate Course on 'Introduction and Importance of Indian Knowledge Systems', Department of English introduced a Certificate Course on, 'Disability in Popular Culture'; Department of History conducted a Certificate Course on, 'Historiography and Understanding Modern History', Department of Geography started a Certificate Course on 'Research Methodology' and Department of Bio-Science introduced a course on, 'Present and Future of Bio-Science'.

There are a number of courses which has relevance to Professional Ethics, Gender, Human Values, Environment and Sustainability. Such courses are designed by the Board of Studies of the Undergraduate Program of Calcutta University for the respective Departments. There are also a number of courses which undertakes Project work & Field work carried out by the students.

The Institution takes feedbacks from the faculties as well as students. Feedbacks obtained are then analyzed and necessary action taken later on.

Teaching-learning and Evaluation

The teaching-learning and evaluation system in the college aims towards the overall development of the students. The entire admission process is conducted online.The average enrolment percentage during the assessment period is 74.6.The college management gives utmost importance to filling up vacancies against sanctioned posts to maintain a decent student-teacher ratio. The ratio for the latest completed academic year is 63.37.Thecollege, round the year, maintains mentoring sessions for the students. All full-time faculties are engaged in the mentoring activity.

For enhancing the quality of teaching, the faculty adopts interactive method, project and field work, experiment based learning, educational excursion etc. in addition to the traditional lecture method. Teachers also use ICT enabled tools like PPT, video clippings , audio system, audio-video aids, online sources like E-magazines, E-articles, scholarly articles available through Google Scholar etc. Since the pandemic forced the institutions to be closed down, such learning methods could not be followed to the expected degree. However, teachers regularly used PPT presentations online, shared text related videos etc. After colleges reopened in the year 2021 it became easier for the teachers to utilize student centric methods more effectively.

The average percentage of full-time teachers against sanctioned posts during the assessment period is 95% and 50% of full time teachers have PhD as their highest qualification.

The teachers also conduct continuous internal assessment round the year with transparency. Results are published on a stipulated date after scripts are checked meticulously. Students are shown their answer scripts so that they know where they need to improve on.

The IQAC has prepared the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) on the basis of the learning objectives mentioned in the university syllabus. All the UG departments have prepared the Course Outcomes (COs) of all the courses offered.

Result analysis is done at department level. The average pass percentage for last five academic years is 60.94.

Research, Innovations and Extension

Baruipur College employs a number of strategies to cultivate a research and academic development ecosystem and facilitate knowledge and technology transfer through collaborations.

The teachers and students are encouraged to publish their research in reputed journals and as books and book chapters. Several journal articles were published in UGC listed journals by teachers from various disciplines. A significant number of book chapters and a number of single-authored and edited books were published during this period.

Baruipur College has established a dedicated Research and Development Cell, which was reconstituted in 2022 to streamline and support research activities across disciplines.

More than 12 workshops and seminars were organized. Industry-academia collaborations are also made for the benefit of the students. Two workshops in collaboration with skill development centers focused on employment opportunities in the private sector.

Baruipur College has implemented several Memorandums of Understanding (MoUs) to bridge the gap between different academic institutions. The institution organizes teacher exchange programs and special lectures as collaborative programs.

Besides the academic and administrative activities, the college engages with the underprivileged and marginalized communities by organizing various outreach programs through the NSS Unit, UBA Team and the *Souhardya*, a community development initiative.

Baruipur College implemented Unnat Bharat Abhiyan (UBA), and under the UBA programme five surrounding villages, namely Uttar Kalyanpur, Hariharpur, Khasmallik, Salipur, and Baikunthapur, were selected for community development work.

A community development and outreach initiative, *Souhardya* is spearheaded by the Internal Quality Assurance Cell (IQAC) of Baruipur College. Under *Souhardya*, Baruipur College conducts various extension and outreach activities that may help Divyangjan school students, senior citizens, underprivileged school students, and pavement dwellers.

NSS volunteers of the college engaged in 19 wide-ranging activities, including fundraising for flood in Kerala, dengue awareness program at a local village, eye checkup camps, plastic free village campaign, RTI awareness camp, sensitization of the consumer protection act, traffic awareness program, plantation programme etc.

Baruipur College has received the prestigious Green Architect Award for excellence in waste management. The college has received several awards and recognition letters for outstanding community outreach, contributions in conducting Covid-19 health camp and promoting a plastic-free environment.

Infrastructure and Learning Resources

Baruipur College constantly endeavors to provide quality education to the students. The institution takes care of its infrastructural issues to ensure comprehensive development of students. There are designated committees for reviewing different aspects of the existing infrastructure. Considering the question of safety and security of the students, the entire College building is under CC TV surveillance . The sprawling College building is divided into several sections – Academic, Administrative, Finance and Accounting. The Academic section consists of spacious classrooms, departmental rooms, well equipped laboratories, smart classroom etc. In the smart classroom teachers can use projectors for ICT enabled teaching. A number of other classrooms also have access to projectors. The computer lab allows the students to have supervised computer training and practice. The Administrative Block of the college consists of the Principal's Office, the Accounts Office, and the General Office. The separation of the Finance Block and General Office enables smoother functioning of official works. While the General Office takes care of the affairs concerning admission, examination, and scholarship of the students, the Accounting and Finance section of the Office deals with the huge work related to finance. Both sections are technology aided.

The college is proud of its library which comprises of the Central Library and Seminar Libraries for honours departments. The library is now spread over 2500 sq. feet and decorated with spacious shelving area, two reading rooms for students and teachers, one e-library section and two rooms allotted for Seminar Libraries. The library is 'open access' for students and teachers. The library is also under CCTV surveillance. The Books are arranged, subject wise for hassle free access. A big study room is annexed to the library, with multiple stacks of periodicals and newspapers to allow the students larger exposure to diverse fields of inquiry.

Our library has as many as 16800 books including 110 reference books and 34 brail books. It provides the opportunity to access both the national and international journals, CD/DVDs, magazines and newspapers. Apart from that, there is Shyamal Banerjee Memorial Collection containing 70 books and Rakhal Chandra Ghosh Smriti Collection containing 150 books.

Student Support and Progression

By emphasising financial aid for students and other welfare measures, the college has established a setting that fosters social inclusion and student empowerment. It has managed to bring a sizable number of students under the coverage of various Central and State Government provided scholarships and stipends. During the last five academic sessions, a total of 7109 students were benefitted by the SC/ST/OBC Post-Matric scholarship, SVMCM, and also by "Aikyashree" and "Kanyashree", the West Bengal Govt. provided flagship schemes availed by a large number of minority and female students of the institution. Additionally, the college offers Students' fee concession/ freeship to meet the needs of several deserving and financially challenged students.

Moreover, the Career Counselling Cell frequently conducts workshops on career prospects and the development of professional skills in collaboration with other commercial and non-profit organizations. However, campus placement is unsatisfactory, owing to the non-technical orientation of the college and inadquate industry-academia interaction.

Baruipur College was able to organize a Yoga Certificate Course under the capacity building programme.

Students' progression to higher education is generally tracked by department themsemselves and every year a number of students manage to occupy seats in reputed universities and other higher education centres. During the last three years around 70 graduated students progressed to higher education accroding to available data.

The Anti-Ragging Cell, Grievance Redressal Cell, and Internal Complaint Committee are all working together to achieve this goal. Students can file concerns online/offline by contacting committee members or by using the campus complaint box.

Every year students enthusiastically take part in the Annual Sports and numerous cultural events organized on the occasions of College Foundation Day, Freshers and the College Fest. However, no in-person events were feasible during the Covid-19 pandemic.

The representatives of the Students' Council, in collaboration with the college NSS Unit, have taken part in numerous environmental initiatives and community services throughout the assessment period.

The institution has a registered Alumni Association, comprised of the former students. However, the involvement of the Alumni in the college academia and other areas is yet to acquire traction.

Governance, Leadership and Management

The college is governed by the style of participatory and decentralized management system. The Governing Body (G.B.) of the college, is the apex body responsible for policy making. This body includes the President, the Principal, nominees from the affiliating university, State Government, West Bengal Council of Higher Education and the teaching and nonteaching representatives of the college.The Principal, in the capacity of the Secretary of the G.B. implements the policies adopted by the G.B. in its meetings and complies with statutory rules and regulations passed by the state Government, the University of Calcutta and UGC. At the bottom of the structure are the IQAC, the Teachers' Council and various sub-committees to assist the Principal in everyday administration and implementation of the policies adopted by the G.B.

The teachers are appointed on the basis of the recommendation made by the West Bengal College Service Commission, and the non-teaching staffs are appointed by the College authority in compliance with the recruitment rules for the non-teaching staffs of Government aided colleges in West Bengal. The West Bengal Service Rules are followed for both the teaching and nonteaching staffs of the college. UGC rules are followed for apprisal.

The college has implemented e-governance in the areas of administration, finance and accountants, students' admission and examination. The college authority provides interest free loan from provident fund. A dedicated committee deals with the issues related to West Bengal Heath Scheme for the teachers. The performances of the teachers are appraised by the IQAC for CAS of the teachers following UGC guidelines.

The college maintains a robust financial system. The tuition fees from the students constitutes the major source of revenue. Apart from the investment of the surplus fund in the fixed deposits the college received donations from several individuals and infrustructural grant from the private agencies. The Bursar of the college assists the Principal in efficient management of financial affairs. The college also conducts both internal and statutory audit for keeping track of its expenses and maintains financial transparency.

Institutional Values and Best Practices

Observances of national and international commemorative days and events have been the regular practices of the college since its inception. The college uses mostly LED lights to conserve energy power and also uses solar panels for procuring energy. Our campus is also quite conscious about its waste management and water conservation. The college maintains disabled friendly atmosphere with providing ramps, rails, braille books for students. Our college maintains greenery in the campus through periodical tree plantation. Green audits and energy audits are done periodically. Our college makes higher education more accessible to the students who come from the economically weaker section and minority communities.

Two best practices followed by the college are as below:

1) Souhardyo

2) Sabujayan

Our students always extended their hands to help people who are actually in need such as younger children, Divyangjan friendly, elderly, detitutes, etc. Ecofriendly practices to educate students in helping to build an ecofriendly campus have also been nurtured in our college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BARUIPUR COLLEGE
Address	Baruipur College, P.O. Purandarpur Math, P.S. Baruipur, South 24 Parganas, PIN- 743610, West Bengal
City	Kolkata
State	West Bengal
Pin	743610
Website	www.baruipurcollege.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Chanchal Kumar Mandal	033-24339566	9475549934	-	baruipurcollege@gmail.com
IQAC / CIQA coordinator	Durga Ganguly	033-24230447	8582895600	-	naacbaruipurcollege@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Calcutta	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-08-1996	View Document
12B of UGC	28-08-1996	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Baruipur College, P.O. Purandarpur Math, P.S. Baruipur, South 24 Parganas, PIN- 743610, West Bengal	Rural	1.83	2886.28

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Bengali Honours,	48	Higher Secondary	Bengali	94	49
UG	BA,English Honours,	48	Higher Secondary	English	43	27
UG	BA,History Honours,	48	Higher Secondary	Bengali,English + Bengali	75	53
UG	BA,Education Honours,	48	Higher Secondary	English + Bengali	49	32
UG	BA,Political Science Honours,	48	Higher Secondary	English + Bengali	25	17
UG	BA,Philosophy Honours,	48	Higher Secondary	English + Bengali	37	18
UG	BA,Journalism And Mass Communication Honours,	48	Higher Secondary	English + Bengali	30	6
UG	BSc,Geography Honours,	48	Higher Secondary	English + Bengali	37	20
UG	BCom,B Com Honours,	48	Higher Secondary	English + Bengali	31	10
UG	BA,B A General,	36	Higher Secondary	English + Bengali	1300	986
UG	BSc,B Sc General,	36	Higher Secondary	English + Bengali	60	35
UG	BCom,B Com General,	36	Higher Secondary	Bengali,English + Bengali	130	12

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				6				15			
Recruited	1	0	0	1	3	3	0	6	5	8	0	13
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	2	3	0	5
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	1	0	1
Ph.D.	1	0	0	1	3	0	3	2	0	10
M.Phil.	1	0	0	1	0	0	4	2	0	8
PG	1	0	0	3	3	0	5	8	0	20
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	7	13	0	20

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1229	0	0	0	1229
	Female	1428	0	0	0	1428
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	372	325	180	210
	Female	367	307	208	173
	Others	0	0	2	3
ST	Male	0	4	3	0
	Female	2	3	0	0
	Others	0	0	0	0
OBC	Male	97	37	113	59
	Female	78	48	141	61
	Others	0	0	0	0
General	Male	212	370	389	391
	Female	300	378	420	368
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1428	1472	1456	1265

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In keeping with the spirit of NEP 2020 the college endeavours to lay emphasis on multidisciplinary/interdisciplinary mode of education. Our college strictly adheres to the syllabus

	designed by the affiliating university – The University of Calcutta following the guidelines of NEP. All UG programmes allow the students to opt for the subjects/courses of their choice. For doing away with the discipline specific subject stipulations, the college has created a large pool of subjects from which the students are free to pick up the subjects of their own choice. There are Interdisciplinary Courses (IDC) and Multidisciplinary Courses (MDC) for the students pursuing both 4 Year Major and 3 Year Minor Courses. Apart from the IDC and MDC there are Discipline Specific Core Course (DSCC) and Skill Enhancement Course (SEC). The Tutorial Term papers (1 credit for each course) equip the students with several learning skill, like comprehension, application, assimilation etc. The Summer Internship programmes, compulsory for every single student, acquaint them with different career options and train them with profession specific basic requirements.
2. Academic bank of credits (ABC):	Baruipur College is affiliated to the University of Calcutta and follows the syllabus designed by the university. Although, the University of Calcutta is yet to come out with a well defined framework of Academic bank of Credits (ABC) the syllabus is premised upon credit earning system for each student. Every single course appraised in this syllabus is measured on the basis of credit score. For facilitating better comprehension of the system, the college organizes orientation workshops for the students. They are acquainted with the structures of the courses. Usually the courses are divided into theory part and tutorial part. The theory part consists of 3 credits (1 credit = 25 marks) and the tutorial part consists of 1 credit. The Academic Bank of Credits (ABC) allows multiple exit points to the students during their UG level studies. Each year of study after admission is divided into 2 semesters. Accordingly, a student desirous to leave the college after the first year of study with the credit score earned from the first 2 semesters, will be considered as having completed a Certificate Course, provided the student completes the Summer Internship of 3 credit. Similarly the students desirous to leave after the 2nd and 3rd year of their study will be treated as having completed the Diploma and the Graduation Courses respectively. The students with major subjects are allowed to pursue 4 Year Degree Course

	with or without Research. The credits earned by the students in this system (ABC) are planned to be stored digitally in the repository of the University of Calcutta.
3. Skill development:	Following the modalities of NEP 2020 the University of Calcutta has introduced Skill Enhancement Course (SEC) in all subjects. These courses are designed in such a manner that they equip the students with relevant skills in alignment with the knowledge acquired from a particular subject/course. Apart from this, the college also regularly organizes seminars and workshops for developing the soft skills of the students. Different organizations, entrepreneurs are invited to conduct these programmes. The teachers of the college also impart lessons with an eye to develop the students' skills necessary for their future endeavours. Few such skill enhancement seminars/workshops are – a. Conducting Field Survey b. Workshop on Entrepreneurship c) Training for careers in IT d) Hands-on workshop on media production e) Certificate Course on Yoga f) Certificate Course on Artificial Intelligence Apart from these the college also encourages the students to pursue various skill oriented courses available on SWAYAM and NPTEL so that they can be better prepared the skills required for their future lives. However, since the mentioned courses are available either in English or in Hindi, hence the students could not pursue the courses effectively as they are more comfortable in Bengali.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college strives on its rootedness in Indian culture and heritage. The students here learn to respect the vast glory of the country since time immemorial. While the students are encouraged to learn English, they still realize the uncontested status of their mother tongue. The teachers, most of the times deliver their lectures in Bengali. Bengali is there as a subject both for Major and Minor courses of studies. Sanskrit is taught for 3 year Degree Course. Our Philosophy department lays emphasis on Indian Philosophical Thoughts, including Vedas, Upanishands, Charvaka, Buddhism, Jainism etc. The college also offers a Certificate Course on Indian Knowledge System to help the students get more acquainted with the ancient of knowledge of Indian along with their future perspectives. Besides, the college also organizes different programmes round

	the year which allows all the students of the college to get acquainted with the mores of Indian Knowledge System. We celebrate International Mother Language Day, Yoga Day etc. to help the students get better integrated with this system.
5. Focus on Outcome based education (OBE):	The college always caters to the need of the students for their future endeavour. We believe that education is for the students, by the students and of the students. Although the college strictly adheres to the syllabus of the affiliating university – the University of Calcutta, we always try to pay attention to the future need of the students following the spirit of Outcome-based Education (OBE). The teachers keep in mind the course objectives and expected learning outcome while imparting lessons within the four walls of the classrooms. At the same time, the students are brought out of the confines of the class rooms as and when necessary to acquaint them with the larger spectrum of life. The students participate in field survey, visit old age home and homes for the children with special needs, participate in cleanliness drive etc. Several programs, as part of co-curricular activities are also encouraged by the college, so that the students can match their theoretical knowledge with real life situations.
6. Distance education/online education:	The students of the college are already used to the system of online education right from the days of Covid 19. But the college has not done away with the online system even during this post pandemic time. Following the guidelines of the NEP 2020 the college continues with its emphasis on blended mode of studies. The teachers conduct classes on Google Meet platform, particularly when the students require additional classes. The students are also provided with YouTube video links to encourage them in blended mode of learning. The college also runs a study centre of Netaji Subhas Open University (NSOU) within its campus. One of the teachers of the college acts as the coordinator of this study centre. Since Baruipur College is an undergraduate degree college, many of the students after completing their graduation get admitted at NSOU through this study centre for pursuing their Post Graduation. The centre also caters to the need of the students and professionals from the surrounding areas.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The college has already applied to the appropriate authority for their assistance in founding the Electoral Literacy Club (ELC), and is awaiting the response.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Since the college is yet to found the ELC, the successive steps could not be explored. Nonetheless, the students to act as the students' coordinators and the coordinating faculty members are for the ELC have already been fixed by the college. We are just waiting for the formal nod from the competent authority.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college actively participates in the Youth Parliament Competition held by the state government every year. Students from all departments are encouraged and trained to participate in this competition which makes them acquainted with electoral and parliamentary processes. The teachers of the Departments of Political Science and History prepare the students with the formal knowledge of the Parliamentary proceedings. In 2022-2023 the Youth Parliament Competition was conducted at Ramkrishna Mission Residential College, Narendapur (Autonomous), and the team from Baruipur College enthusiastically participated in the competition.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	On 18/04/24 Baruipur College organised a Special Programme for the new voters' awareness. The programme was conducted in collaboration with the office of the Sub divisional Officer, Baruipur. The honourable SDO and BDO of Baruipur graced the occasion with their insightful speeches concerning the electoral process. A group of Master Trainers were also present there. They delivered lectures on how the voting process is conducted by demonstrating EVM. The students also participated in a mock voting process. The programme immensely sensitized the students to the electoral process.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Particularly the students above 18 years are encouraged and motivated to get enrolled in electoral register. Apart from the class lectures, by celebrating the Constitution Day, the teachers also sensitize the students about their duties and responsibilities in securing and strengthening the spirit of democracy in

	India while participating in the electoral process.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2657	3474	3043	2876	3446

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 46

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	43	44	43	18

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
92.82	71.64	34.20	43.55	62.84

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Baruipur College is an undergraduate level degree college under University of Calcutta. **The semester oriented CBCS system was introduced to Baruipur College from the session of 2017-18.** The College offers Arts (Humanities and Social Sciences), Commerce and Science Degree courses in Undergraduate level. **While Honours and General Courses are available in Humanities and Social Sciences and Commerce subjects, the Science stream has Honours and General both in Geography and the concern stream has only General Courses in Bio-science stream with the subjects Physiology, Botany and Zoology.** In Commerce both Honours and General Courses are available in Accountancy, while in Humanities and Social Sciences, Honours Courses are available in the subjects Bengali, English, Education, History, Journalism, Political Science and Philosophy. All these subjects also have general courses in Baruipur College. In addition to this the Humanities and Social Sciences stream also has general courses in Economics and Sanskrit.

From the month of July 2021 to June 2022 in post Covid period the educational sector gradually moved towards normalisation, hence in Baruipur College the classes became more and more regularised on offline mode during this period. The practical based subjects organized practical sessions more on college premises in their respective laboratories.

From the academic session July 2022 to June 2023 the situation became fully normalized and the classes and other academic programmes were therefore conducted effectively and spontaneously in offline mode. The educational tours and field visits of concerned departments also became normalized and regularized and the class attendance of the students were given more importance. Yet the online mode has not been totally done away with. The students' WhatsApp groups remain very much active. As per the requirements of the various departments extra online classes are also conducted for the betterment of the students.

The curriculum is carried on in blended mode. The student exchange programmes have also been conducted mostly on online mode by using modern technology. The **use of ICT tools** also played significant role in this regard and their use also became more frequent by the teachers and students of different departments of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 2.31

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
358	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The affiliating university of Baruipur College- University of Calcutta incorporates relevant issues to **Professional Ethics, Gender, Human Values, Environment, and sustainability into the curriculum.** It is also very important to mention here that, at our Institution, we teach many subjects which has relevance to this aspect. Subjects such as **Economics, Geography, Philosophy, Commerce, Education, History, Political Science, Environmental Science** etc. are part of the syllabus which adheres to the above-mentioned topics. Besides that, we try to make the students aware of the basic values and the importance of the environment and the various issues regarding sustainability, apart from teaching them ethics. The institution exercises the effective implementation of these values through blended methods. Faculties use various means in their teaching methods and aid to incorporate the values among the students. **For practical implementation, various workshops, seminars, and awareness programmes are also organized from the departmental level in collaboration with IQAC.** The students also take active participation in such program. The college has also formed **different committee specially to fulfil the holistic development of the student.** In such, the strong wing of the **NSS, IQAC, Cultural Committee** has conducted relevant empowering events for the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 47.53

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1263

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 74.6

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1265	1456	1472	1428	1507

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1911	1911	1911	1911	1911

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 63.37

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
506	647	609	574	582

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
921	921	921	921	921

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 63.26

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

2.3.1 Student-centric methods

Student-centric methods, including experiential learning, participative learning, and problem-solving methodologies, are recognized for their effectiveness in enhancing learning experiences. Incorporating student-centric methods into education not only enhances learning experiences but also better prepares students for real-world challenges by equipping them with practical skills and a deeper understanding of the subjects they study. The aim of incorporating these methods is to engage students in activities that broaden the scope for better learning experience through practical involvement and field programmes organized by different departments of the institutions.

Experiential Learning:

• Students of the department of Geography and Botany are taken to educational excursions, local household surveys, and students gain practical knowledge through instrument survey.

• Educational Excursions, Museum visits are conducted by humanities departments like History.

• Faculty-student exchange programs are an ongoing initiative, even in the online mode.

• The college's Memorandum of Understanding (MoU) with other institutions facilitates faculty exchanges via online platforms, benefiting students during lockdown.

• Special lectures by eminent speakers are organized by different departments on relevant topics.

• Departments like English and Bengali also screen relevant films to provide a different medium for understanding course topics.

• The students are engaged in doing media industry related projects such as documentary filmmaking, radio program production, newspaper designing, website designing and other real-world experiences as part of their curriculum.

Participative Learning:

• Students are encouraged to participate in seminars, quizzes, extempore speaking, and essay writing competitions both within and outside the college.

• Student Seminars are organized by different departments to engage the students more effectively with the teaching learning process.

• Students engage in group discussions, class demonstrations, publication of wall magazine as part of the process of participative learning.

• Newsletters are published by the students of the department of Journalism and Mass Communication.

Problem Solving:

• Project work is an integral part of experiential learning and problem-solving approaches for all students.

Information and Communication Technology (ICT):

• The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information.

• The college has ICT Enabled Classrooms and dedicated computer laboratories having Desktops, Laptops, and Projectors which helps in the e-learning process.

• The library provides accessibility to e-resources vide INFLIBNET to teachers and students. This provides resources to enable them to do research.

• Teachers make and present PowerPoint presentations in the classrooms which help them have an interactive conversation with the students.

• Besides using the e-books teachers share educational podcasts and videos, such as YouTube Content, etc. which further add quality to lecture delivery.

• Teachers share reading materials, short notes, e-books over different media like E-Mail, College

Portal, WhatsApp,etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
43	43	44	45	25

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 70

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	30	30	28	15

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

2.5.1 Robust internal assessment mechanism and Exam Related Grievance Redressal
• A robust internal assessment mechanism is crucial for educational institutions to effectively evaluate the progress of students. It involves a systematic and well-designed process to gather, analyze, and use information about student learning and development. The college maintains a robust internal assessment mechanism to monitor the process and progress of assessment.
• Students are assessed on a continuous basis through innovative techniques such as group discussions, assignments, class tests, and projects.
• The University examination results are discussed in the concerned departments.
• During parent teacher meetings parents are made aware of the progress of each student and they are encouraged to share their opinions on how to facilitate the assessment process conducive to desired or better outcome.
• The college informs the students about the dates and timing of internal assessment, tutorial projects as stipulated by the University well in advance through official notice published in both offline and online platforms.
• The college website has dedicated space for all examination related notices. Examination Committees are entrusted to prepare examination routines for internal and tutorial assessments.
• Programmes and lectures are designed to equip students with knowledge, life skills, moral values, and self-reliance.
• Different departments of the college use a variety of assessment methods, such as quiz, surprise class tests, projects, presentations, etc.
• The teachers ensure that assessments align with the curriculum and instructional objectives.
• Students are provided with timely and constructive feedback to help them understand their strengths and areas for improvement.
• The college has separate Examination Committee for all the semester examinations, entrusted with

not only conducting the internal and university examinations but also ensuring redressal of any exam related grievances.

• The attendance record, which is part of the internal examination, is notified to students on a monthly basis.

• Adequate concession is given in attendance of students on medical grounds and for participation in extracurricular activities.

• If a student is not able to appear for examination due to medical or any other valid reason, internal examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

• Examination Committees are entrusted to ensure redressal of any internal exam related grievances of the students.

• Any grievance related to university level examination, is communicated by the college to the University authority.

• If a student is dissatisfied with his/her marks, he/she can apply for review of his/her answer script as and when required by the University after paying the prescribed fee.

• The University provides the photocopy of answer scripts to students against Right to Information Act and takes adequate steps for redressal.

• In addition to this there are dedicated grievance boxes placed in the college premises for both examination related grievances and general grievances.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

2.6.1   PO, PSO, CO displayed in the website

• The curriculum designed by the University of Calcutta is adhered by the affiliated colleges. Our college also ensures systematic and effective catering of the curriculum to the students through college website and student orientation program.

• The teachers of our college actively participate in University workshops and workshops conducted by various colleges on the newly introduced CBCS curriculum to stay updated with the University guidelines.

• The college prepares an Academic Calendar at the start of the session, which students can access through college website and the Prospectus.

• The Calendar includes important dates regarding teaching learning process, internal and external examinations etc.

- Each department convenes a meeting before the beginning of each session/semester to allocate the topics among the department teachers.
- Teachers on their part inform the students about the allocation of assignments and give them a tentative timeline regarding the completion of the topics.
- The department receives the centralized routine from the Routine Committee and assigns classes to the teachers according to the number of topics they will cover in that session/semester.
- The Routine is displayed on the Notice Board, and college website and the departments also inform the students separately about their class timings.
- On the first day of classes, through Orientaion Program, the students are briefed about the various components of the syllabus, the names of the teachers who will teach different topics in their courses of study, and the different types of internal assessment.
- Moreover, each department has Programme and Course Outcomes available on the college website for students to better comprehend what they will learn from each course.
- The students are constantly reminded about the various outcomes of the course they are enrolled in.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

2.6.2   Attainment of programme outcomes and course outcomes

- The college makes assessment regarding attainment of programme outcomes and course outcomes on a regular basis.
- In adherence to the stipulations of University of Calcutta, apart from the end-semester examinations, the college conducts internal examination which includes attendance of the students, internal assessment and tutorial/ practical examinations.
- In addition, the college also conducts continuous internal evaluation through class tests, discussions, project-based assignments, student seminars, student PPT presentations, quiz etc. which helps explore the course outcomes and provides opportunities to students for improvement.
- Practical examinations and viva-voce/group discussion in several curricula enables evaluation of the learning outcomes more objectively.
- The students who receive highest marks in the University examination are awarded, so that it boosts their morale and motivates others to perform well.
- The learning outcomes and the skill, ability and knowledge imparted to students are ascertained by their progression to higher education.
- A few students qualify for NET, SET and other competitive examinations conducted by State or Central government. Students also find job placements in different private sectors.
- The active participation of students in different extension activities, civic and environmental

awareness drives boost their confidence and conviction in interviews and competitive examinations indirectly.

• Course Outcomes (COs) are defined for each course and they are related to POs / PSOs.

Following are the different methods for Assessment, Evaluation and Measurement of COs/POs

Both direct and indirect methods are used in the process of evaluation.

For CO attainment

- Continuous Assessment (Direct Method)
- Semester-end Examinations (Direct Method)
- Students' Feedback (Indirect Method)

Attainment level score is calculated for each course by following the below mentioned method:

Step 1: Calculation of percentage of marks obtained through direct methods

Step 2: Calculation of percentage of marks obtained through indirect method

Step 3: Calculation of average percentage of marks obtained through direct and indirect method

For PO attainment

- Final CGPA (Direct Method)

(Attainment Levels for PO & CO)

- Low attainment level : below 40%
- Moderate attainment level : 40%-60%
- High attainment level : above 60%

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 60.85

2.6.3.1 **Number of final year students who passed the university examination year wise during the**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
293	435	669	399	243

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
825	918	724	461	423

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.73

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Baruipur College is in the process of offering a well-equipped, conducive environment for creativity, research, and entrepreneurship. A number of strategies are employed by Baruipur College to cultivate a research and academic development ecosystem, **promote the Indian Knowledge System (IKS),** raise **awareness about Intellectual Property Rights (IPR),** and **facilitate knowledge and technology transfer through collaborations.**

The teachers and students are encouraged to publish their research in reputed journals and as books and book chapters. A number of **Journal articles were published in UGC listed journals** by teachers from various disciplines. Additionally, a number of research articles are published in journals distinguished within their respective domains, although not listed by the UGC.

More than 30 Book chapters and a **number of single-authored and edited books** were published during this period.

A number **of certificate courses were also offered by various departments to foster an** interdisciplinary and multidisciplinary approach among students.

The Department of Journalism and Political Science offered a certificate course on Artificial Intelligence for the students. Similarly, the Department of Education and Philosophy offered a Certificate Course on the **Indian Knowledge System** to regain the comprehensive knowledge system of our heritage and demonstrate the 'Indian way' of doing things.

Baruipur College has established **a dedicated Research and Development Cell**, which was reconstituted in 2022 to streamline and support research activities across disciplines. It regularly provides information to teachers and students regarding funding opportunities, publication opportunities, collaboration initiatives to catalyze knowledge creation.

Recognizing the richness of India's traditional knowledge systems, Baruipur College has **incorporated elements of Indian Knowledge System into its activities and research endeavors**. The institution has organized a seminar on the importance of mother language, regional Indian language and literature and a free-of-cost certificate course to impart a holistic understanding of indigenous knowledge and language.

All the departments promote research among their students as part of their **project work**, which is also included in the curriculum.

The institution has conducted a **workshop on patenting, copyrighting, and trademarking processes** to educate stakeholders about the importance of protecting their innovations.

Workshop on research methodology was also organized to make the teachers and students aware about the various aspects of social science research methods. **Special Lecture on entrepreneurial approach and financial planning** was also organized.

More than 12 workshops and seminars were organized on various aspects and facilitated the creation and transfer of knowledge and technology. **Industry-Academic collaborations** are also made for the benefit of the students. **Hands-on workshop on media content production** was organized.

In line with its commitment to knowledge dissemination and technology transfer, Baruipur College has **implemented several Memorandum of Understanding (MoUs)** to bridge the gap between different academic institutions.

The institution organizes teacher exchange programs and special lectures as collaborative programs to facilitate knowledge exchange.

Baruipur College is greatly aware of its social responsibilities. In addition to its academic and administrative activities, the college engages with the underprivileged and marginalized communities by organizing various outreach programs through the **NSS Team, UBA Team and the *Souhardya*, a community development initiative.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 11

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	0	1	5	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.3

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	2	2	3	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.48

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	03	07	05	01

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Baruipur College is committed to extending its impact beyond the campus through various community development initiatives. These activities are conducted through three main avenues: Unnat Bharat Abhiyan, the *Souhardya* initiative by IQAC and by NSS volunteers of the college.

1. Extension Activities as Part of the Unnat Bharat Abhiyan

Unnat Bharat Abhiyan (UBA) is a flagship program of **the Ministry of Human Resource Development (MHRD),** Government of India. Inspired by the vision of transformational change in rural development processes, UBA leverages the expertise of knowledge institutions to address the challenges faced by rural India.

Baruipur College had registered itself as a UBA member and was selected as a Participating Institute in UBA programme. Under UBA programme every Participating **Institution had to adopt a cluster of five villages** to accomplish the prescribed activities. Baruipur College had selected five surrounding villages namely **Uttar Kalyanpur, Hariharpur, Khasmallik, Salipur, and Baikunthapur.**

Group of faculty members and students actively participated in the UBA programme which included various activities such as **door-to-door Household survey, Meeting with BDO and Panchyet Pradhans, conducting Gram Sava Meetings, and meeting with various SHG groups** to identify needs of the village community for their overall development.

2. *Souhardya* Initiative by IQAC

Souhardya is a community development and outreach initiative spearheaded by the Internal Quality Assurance Cell (IQAC) of Baruipur College. This initiative focuses on holistic community development and fostering strong relationships between the college and the local community. *Souhardya* aims to address various social issues, promote education, enhance health and hygiene, and support the underprivileged sections of society. The initiative **seeks to create a sustainable and inclusive environment for community growth.**

Under *Souhardya*, Baruipur College conducts various extension and outreach activities such as **distribution nutritious food items to Divyangjan school students**, **distribution of school books to primary school students, donation of essential items in senior citizens' home, distribution of food and needed items to pavement dwellers.** *Souhardya* also conducts **awareness programs on womens' health issues, water crisis**. Screening of **educational films for underprivileged school children, library visit and computer laboratory visit by underprivileged school children** are also conducted. The initiative also involves students in community research projects to identify and address local problems effectively.

3. Extension Activities by NSS Volunteers

NSS volunteers at Baruipur College are dedicated to promoting **community welfare through various service-oriented activities.** Their goal is to develop a sense of civic duty and to contribute to the

betterment of society.

The volunteers engaged in **19 wide ranging activities**, including **fund raising for flood in Kerala, memory testing and augmentation workshop at primary school, dengue awareness program at local village, eye checkup camp, plastic free village campaign, RTI awareness camp, cancer prevention awareness session, sensitization of consumer protection act, traffic awareness program, plantation programme**. These activities not only benefit the community but also provide students with invaluable experiential learning opportunities.

Baruipur College's extension activities reflect its commitment to community development and social responsibility.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Baruipur College has achieved significant success and recognition in recent years, reflecting its commitment to environmental sustainability, community development, and campus cleanliness. These accolades underscore the college's dedication to creating a positive impact both within its campus and in the broader community.

Awards and Recognitions

1. Green Architect Award from Hulladek Recycling Company

Baruipur College was honored with the prestigious Green Architect Award by Hulladek Recycling Company. This award recognizes the college's exemplary efforts in waste management. By implementing effective waste reduction, recycling, and sustainable disposal practices, Baruipur College has set a benchmark for environmental stewardship in educational institutions.

2. Award of Recognition for Outstanding Community Outreach and Development

Baruipur College's commitment to community service and development has been recognized by Baruipur Municipality. The college received an awarding letter for outstanding community outreach and development. This recognition highlights Baruipur College's active engagement in various community projects and initiatives aimed at improving the quality of life for local residents.

3. Award of Recognition for Covid-19 Health Camp and Community Sensitization

An award letter was presented to Baruipur College for its significant contributions in conducting a Covid-19 health camp and community sensitization by the *Upa Pradhan* of Kalyanpur Gram Panchayet. This recognition underscores the college's proactive role in addressing public health challenges during the pandemic. By organizing health camps and educating the community about Covid-19 prevention and safety measures, Baruipur College demonstrated its dedication to public health and community welfare.

4. Award of Recognition for Clean and Green Campus

K K Das College bestowed an award on Baruipur College for maintaining a clean and green campus. This accolade acknowledges the college's efforts to create a sustainable and environmentally friendly campus environment. Through initiatives such as tree planting, maintaining green spaces, and promoting eco-friendly practices, Baruipur College has created a model for other institutions to follow.

5. Award of Recognition for Plastic Free Campus

Rabin Mukherjee College recognized Baruipur College with an award letter for its successful campaign to establish a plastic-free campus. This award celebrates the college's initiatives to eliminate single-use plastics, promote the use of sustainable materials, and raise awareness about the environmental impacts of plastic waste.

The series of awards and recognitions received by Baruipur College in recent years is a testament to its unwavering dedication to environmental sustainability, community engagement, and campus cleanliness. These achievements not only enhance the college's reputation but also inspire other institutions to adopt similar practices. Baruipur College's leadership in these areas demonstrates its commitment to fostering a healthier and more sustainable future for all.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 4

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	01	02

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 06

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

06-09-2024 03:16:27

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Baruipur College constantly endeavors to provide quality education to the students, and takes all the possible measures to that end. The institution takes adequate care of its infrastructure and physical facilities in keeping with the changing demands of academia. The College provides the following facilities:

Basic infrastructural facilities:

- Total land area – 1.83 acre.
- Total constructed area 2886.28 square meters. Fire extinguishing system installed.
- 20 CCTV Cameras at key positions.
- Roof top solar panel
- Rain water harvesting system.
- Ramp, Power Generator, and Sick Room.

Classrooms and others:

- 20 dedicated classrooms
- 06 laboratories cum classroom.
- One dedicated smart class room/ Conference room with LCD facility.
- Three (3) classrooms have ICT facilities.
- A very resourceful library.

Laboratories:

Botany, Computer, Geography, Journalism and Mass Communication, Physiology, Zoology Departments have total 6 labs cum class rooms. Labs are equipped with relevant instruments.

ICT facilities:

30 computers for teaching learning, 6 LCD projectors, 02 LCD screens, Wi-Fi Connection.

05 laptops, 14 desktops, 1 handy cam, 06 printers, high-speed photocopy machine, 02 scanners

Total bandwidth- 125 mbps (Alliance broadband), LMS, YouTube, Twitter and Facebook channel.

Cultural Activity:

Auditorium (Room 101) with provision for sound system and projector. Cultural committee conducts cultural programmes from time to time.

Social and Prize distribution programme is organized every year.

Important cultural events- College Foundation Day, Rabindra Jayanti, Nabin Baran, College Annual Programme, etc.

Gymnasium:

The gym area of the college is - about 589 Square feet (31 feet X 19 feet). It is equipped with various items and instruments like, bicycle ergometer, manual treadmill, etc.

Sports:

The college always encourages the students to participate in various games and sports. The football team of Baruipur College participate in the intercollege football tournaments. Two students of Baruipur College have been selected in the football team of the University of Calcutta in 2023.

Apart from this, the Annual Sports of the college is usually conducted during the month of January each year. Boys and girls of different semesters participate in various events. However, during the Covid-19 pandemic Annual Sports could not be organised. The college actively encourages all the students, irrespective of gender, to take part in the Annual Sports of the college. There are specific trophies separately for the group champion boy and the group champion girl student.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 34.63

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
14.78	39.25	21.52	4.50	25.58

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college is proud of its library which comprises of Central Library and Seminar Libraries for honours departments. In the beginning, the library was located in the ground floor with one small room at the ground floor of the main building. However, with the passage of time, as the number of books increased and the library needed more space and it has been shifted to the first floor of college.

The library is now spread over 2500 sq. feet and decorated with spacious shelving area, two reading rooms (one for students and one for teachers), one e-library section and two rooms allotted for Seminar Libraries. The sitting capacity of students' reading room is 60 readers and teachers' reading room is 10 readers. The library is 'open access' for the students and teachers. The whole library is secured with the CCTV surveillance.

Our library has as many as 16820 books including 110 reference books and 34 brail books. It provides the opportunity to access both the national and international journals, CD/DVDs, magazines and newspapers. Apart from that, there is Shyamal Banerjee Memorial Collection containing 70 books and Rakhal Chandra Ghosh Smriti Collection containing 150 books. The library will soon implement computerized acquisition and circulation system.

Our library subscribes N-List e-resources by INFLIBNET. Approximately Rs. 1,35,000/ are spent for purchasing books, journals and magazine every year except the lock-down period for Covid-19 situation.

Due to Covid-19 situation, daily usage of library has decreased. Normally daily usage of library both students and teachers are around 35.

Every year central library organizes Library Orientation Programme for 1st year or new students so that they become familiar with the diversity of mechanisms of the library. The library remains in constant contact with all other academic departments, concerning every query that might involve the library.

Details of Library Software:

Name of ILMS software	Koha
Nature of automation (fully or partially)	Partially
Version	20.11 on Ubuntu 20.04
Year of Automation	2016

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college provides a good quality of IT facilities to help students and teachers for their studies. Laboratory based departments are provided with desktops. College has now total 30 computers for students use. 30 computers for teaching learning, 6 LCD projectors, 02 LCD screens, along with Wi-Fi Connection.

05 laptops, 14 desktops, 1 handy cam, 06 printers, high-speed photocopy machine, 02 scanner. Total bandwidth- 125 mbps (Alliance broadband), LMS, YouTube, Twitter, Facebook channel. The college has provided AMC service to look after the functionality of the computers.

Partially automated library is connected with LAN. College campus is facilitated by LAN and Wi-Fi facility. It allows for access to and sharing of e-content amongst students and teachers.

College used customized software for accounts related activities previously. In 2022, the Cloud based ERP Solution has been implemented, which provides all academic and administrative support. The modules of ERP solution are Student MIS (fees, scholarships, examination, results, grievances), Student feedback system, Learning Management System, Financial Module. Fees from the students is collected through digital transaction platform.

For regular maintenance of CCTV, computers, printers and photocopy machines, AMC service providers has been given the responsibility of maintenance. Internet service to the computer provided through hardware firewall and the college has installed Antivirus mechanism to manage the threat.

Open-Source Software QGIS for Remote Sensing and GIS has been installed in 2017 for the Geography Department in keeping with the requirements of the revised syllabus. Students can login to enter college portal for academic details, attendance, payment details and other useful information and e-material. College has a setup of Smart class room with AC, Audio Visual Live Class support system, ICT enabled classrooms, LCD Projector.

A Library Management Software Koha is installed at the Library to keep track of the books and journals.

The college has a partially automated Central library with 16820 books. It has subscription to INFLIBNET providing access to e-resources to all of its users from library as well as anywhere to emphasize open access learning.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 98.41

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 27

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 6.2

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6.95	5.96	0.89	4.30	0.82

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

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Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 49.24

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2364	2440	1857	694	275

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: D. 1 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 3.22

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
54	362	0	83	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 3.43

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
33	33	04	0	0

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
293	435	669	399	243

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.05

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	02	01	06	06

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association that contributes significantly to the development of the

institution through financial and/or other support services.

The Alumni Association of Baruipur College **(Reg. No. S0005388 of 2019-2020 under the West Bengal Societies Registration Act, 1961)** fosters goodwill between the college and its alumni. The alumni association was established with the goal of exchanging knowledge, experience, and information among alumnae, instructors, and current students. Prior to the formal foundation of the association, a loosely organised alumni group engaged in the development plans of the institution.

Meetings are held to discuss the institution's **long-term development strategies** with the members of the association. Furthermore, the association examines several facets of growth that may assist students advance in their careers. Furthermore, by inspiring and motivating students from the surrounding rural areas to pursue higher education, our alumni, active in various fields of business and administration, as well as in social work and politics, also contribute to the development of the rural communities in the area. **The association has a few of our teachers as well as staff as members.** They inspire students to get involved with many humanitarian causes because they are connected to **numerous philanthropic endeavours.**

On February 12, 2023, the Association, in collaboration with the college administration, organized a one-day free health assessment and blood donation camp. The camp also featured a felicitation ceremony of the top students of different departments of the institution. The camp was a huge success with spontaneous participation and contribution from everyone involved.

Meetings of the association are held periodically where the members express their views regarding the development and progress of the institution as a centre for higher education. Suggestions received during the meetings are carefully considered and implemented by the college authorities. The existing students also benefit from these gatherings as the members often communicate with them on matters of present-day employment opportunities and the current trends of business and job-market. However, no alumni meet was possible during 2020-2021 session due to the COVID-19 pandemic and the resultant nation-wide lockdown. However, the regular activities of the association resumed after the reopening of the institution.

The Alumni Association of Baruipur College reverberates the hopes and aspirations of the native rural community and works as a constructive force in the institution's upgradation as a centre for quality education.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision of the institution is to educate the citizens and would-be citizen-leaders for our society through our commitment to the transformative power of education in the streams of arts (Humanities & Social Sciences), science and commerce. The dream of the institution was to educate the local people having significant socio-economic stress. That journey is still continuing through providing the facility of education to a large number of students.

- Sustained institutional growth and inclusiveness is reflected in this system, as most of the students come from backward category (SC, ST & OBC). Hundreds of students received different Government Scholarship through the college. This encourages and facilitates financially backward students to continue their education and contribute to the social responsibility of the institution. Career counselling unit of the college arranges different programs to provide job opportunities to the final year students. Training and events on cultural activities by cultural committee supports the students to escalate their self esteem and add value to their social lives. Students are given facilities to practice sports and games and their achievement is evident by their championship at University level.
- Further, the college has already adopted NEP. The college is running **Multidisciplinary/Interdisciplinary courses.** The institution is ready to adopt **Academic Bank of Credits**, it has designed **Certificate Courses** for **skill development for students**, increased its effort to appropriately **integrate Indian knowledge system**, focussing on **outcome based education**, distance/online education.
- Vision and mission statements are communicated to all stakeholders through the official Website of college, prospectus, and information boards in college premises.
- To provide a rigorous education in principles of Arts, Science and Commerce and to provide broad knowledge of the fundamentals to all students irrespective of caste, religion and socio-economic status to uplift the society as a whole.
- To create and maintain an environment of excellence in education through technological advancements and innovative teaching-learning process so that students are equipped with knowledge and skill in their chosen stream.
- The short and long term plans are being implemented by different sub-committees under the guidance of Governing Body of the college.
- To develop commitment towards preservation of environment and sustainable development, since Baruipur College is a rural college with a large number of students from financially underprivileged, reserved categories, many of whom are first generation learners, our aim is to try and ensure some kind of employability for them through NCC, short term computer courses.
- In this mission the College ensures inclusiveness, transparency, and the overall welfare of its

primary stakeholders. A large number of Committees under the Principal and the Teachers' Council actively participate in the decision making processes and implementation of the same. Perspective plans include Course dissemination strategies to change and upgrade according to the changing needs of the students with well-equipped labs, library, classrooms, digital literacy, while keeping in mind Human Rights, Gender, and Environmental issues and to promote cultural harmony and understanding among all.

File Description	Document
Upload Additional information	[View Document](View%20Document)
Provide Link for Additional information	[View Document](View%20Document)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

- The Institution has started on the gradual implementation of its perspective plan. The college has been using **ICT for teaching-learning purposes** since the past few years when ICT became an integral part of the teaching learning process blending into a quick transition to the online mode of teaching during the covid outbreak lockdown.
- The online admission process has been improved and further strengthened.
- The Institution has various bodies for proper execution of administrative and academic responsibilities.
- Regular academic activities like **freshers' welcome, educational tour, cultural programme, special lectures, publication of departmental journal, sports , farewell** etc are the common events during the session governed by the departments and/or concern committee as per needed.
- Academic Collaborations have been formed with other institutions.
- As it is an aided college, it also has to adhere to The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017. The Governing Body is constituted according to the provisions of the Act and functions independently. It is the supreme policy-making and administrative body within the precincts of the Institution's jurisdiction. **The Principal along with the IQAC Coordinator, the Departmental Heads, the Teachers' Council Secretary, the Librarian and the Accountant as well as Convenors of various Sub-committees, coordinates and mobilizes the entire work flow of the college.**
- The Teachers' Council headed by the Secretary (selected from among full-time teachers) works under the chairmanship of the Principal.
- Office Staff comprises of the Accountant and Cashier and Office Assistants. Different sub-committees are set up by the Teachers' Council each with a Convenor and the Principal as the Chairman.

- The Finance Sub- committee and the Academic Sub-committee are usually formed by the Governing Body. The sub-committees enjoy operational autonomy to perform smoothly.
- Regular meetings and periodical assessments are conducted by the sub-committees from time to time.
- The college functions as an undergraduate college affiliated to University of Calcutta and hence Service rules are as per the University Statutes. Appoinments to various Government posts are made as per Government norms.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The College has in place various welfare measures for both the teaching and the non-teaching staff.

- Being a Government-aided college, it offers all the applicable welfare as well as retirement benefit schemes of the Government of West Bengal for all its employees.
- The teaching faculty can avail themselves of the benefit of the West Bengal Government Health Scheme, can take refundable and non refundable loans from their Provident Fund accounts.
- The State Government Aided College Teachers (SACT) are covered by the group health insurance scheme 'Swasthasathi' of the Govt. of West Bengal and the process of enrollment is underway.
- They also enjoy leave and retirement benefits as prescribed by the Govt. of West Bengal.
- Leave to teaching and non-teaching staff is sanctioned as per the guidelines of the University of Calcutta Statutes.
- The non-teaching staff enjoy ex gratia festival bonus before Durga Puja and Eid festival as per rules framed by the Government of West Bengal.
- The non-teaching staff members serving in full time permanent posts are covered by the group health insurance scheme 'Swasthasathi' of the Govt. of West Bengal.
- Casual staffs are being provided with Puja Bonus every year.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document]()

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 5.45

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	04	00	01

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	08	08	03	04

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document]()
Institutional data in the prescribed format	[View Document]()
Copy of the certificates of the program attended by teachers.	[View Document]()
Annual reports highlighting the programmes undertaken by the teachers	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Finance is the vital force of an organization. Without sound financial base no organization can stand on his own feet. Therefore, the authority of this college lays more emphasis on mobilization of financial resources and its proper utilization. To achieve said goals the governing body of this college constitutes finance committee for bringing financial discipline in the college. Apart from it there is also a purchase committee. All the expenditure are done through purchase committee which is again approved by the finance committee. The principal and the bursar are watchdog behind these committee.

Tuition fees for the student constitute a major source of revenue. The college also receives salary grant from the government. And the college also received grant infrastructure grant from private organization. For the last three years the college received Rs. 1.5 lakhs as infrastructure grant from PC Chandra, a renowned Jewellery organization in Calcutta. Donation amounting to Rs. 2 lakhs from individual persons was received. The surplus fund is invested in fixed deposit in various banks through the decision of the Finance committee which is again approved by the Governing body.

The statutory audit and internal audit, regarding finance are periodically done.

Therefore key features of the mobilization of financial resources are as follows:

A. Tuition Fees From the student are the major source of the revenue of the college.

B. Interest on fixed Deposit constitute another.

source of revenue of the college

C. The college received Rs. 1.5 lakhs from PC Chandra Jewellers, a renowned jewellers in Kolkata.

D. Donation amounting to Rs. 2 lakhs from individual persons are received.

E. Statutory audit regarding finance is done periodically .

F. Internal audit is done periodically.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) keeps a vigilant eye on the quality of the teaching learning process. In doing so, the IQAC has taken the following essential steps:

- It works closely with the academic departments and cells/study centers of the college to define and decide upon effective curriculum delivery.
- An Academic Committee has been constituted in order to monitor and review the teaching-learning process, infrastructural facilities and methodologies of operations and learning outcomes at regular intervals.
- It organizes seminars/webinars for students and training programmes for teaching and non-teaching staff and has kept the flow of the teaching-learning process unhindered.
- It conducts regular meetings to examine the performance of the academic departments and also creates plan of action to keep the process of teaching learning uninterrupted and ensures constant improvement in the quality of the same.
- It conducts Internal Academic Audit on an annual basis to ensure that each department has conducted all curricular, co-curricular and extra-curricular activities as well as maintained proper documentation of these activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Criterion 7-Institutional Values and Best Practices

Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

The gender equity and sensitization in curricular and co-curricular activities, facilities for women on campus etc.

The concept and purpose of Gender Audit and the initiatives taken by the college to promote gender equality and sensitization are described below:

Gender equality according to UNICEF refers to "women and men, girls and boys, enjoy same rights, resources, opportunities and protections". Gender equality is the 5th sustainable development goals (SDG) of United Nations. The UGC has also focussed on these aspects and accordingly many gender positive initiatives are implemented and assessed periodically. For effective dissemination of knowledge, an educational institution needs to be unbiased, especially in its treatment for both men and women.

Gender Audit is essentially a tool that assess and check the institutionalisation of gender equality into organisations, including their policies, programmes, projects and provision of services, structures, proceedings and budgets. As a method of gender mainstreaming, gender audit helps organisations to identify and understand gender patterns within their composition, structure, processes, organisational culture and management of human resources and in the design and delivery of policies and services.

Baruipur College too undertakes certain initiatives to promote gender equality and gender sensitization among the stakeholders.

1. Gender Audit is conducted annually to assess the impact of organisational performance and management of gender equality.
2. Safe and secure environment is provided, especially for the female faculty and students.
3. Gender Sensitisation Cell and Women Empowerment Cell monitor gender equity within the

premises.

4. Gender Awareness programmes conducted, like celebrating International Women's Day, International Day for the Elimination of Violence against Women, Contitution Day etc.
5. Students are encouraged to participate in debates, discussions, poster competition and paper presentation on topics related to gender.

Other than the events organised by the College, the University of Calcutta, U.G Syllabus under CBCS System, 2018 has incorporated chapters regarding gender issues in the subjects like Education, Philosophy,Political Science, English, Journalism, History and Economics.

Apart from that, safety and security being the first priority of the college, certain measures have also been undertaken within the campus;

- Interior and exterior areas of the College are under constant CCTV surveillance.
- Campus well protected with boundary wall.
- Both male and female security guard appointed to ensure security of the students, faculty members and college property.
- Identity Cards issued to all the students, teachers and the non-teaching staff.
- Grievance Cell addressing the issues related to women also.
- Complain box installed.
- Regular surveillance of electrical equipment.
- Fire extinguisher installed in each floor.
- Separate common room for the girls with facilities including sanitary vending machine and toilet.
- There also exits the availability of First-aid box.
- Counselling and mentoring session are imparted also to the female students specially to help them to cope up with the daily life stress and anxiety.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution takes an initiative to provide an inclusive environment regarding tolerance and harmony towards cultural, regional, linguistic and communal socio-economic by following measures;

- The Institution observes Republic Day and Independence Day every year through Flag Hoisting, singing national songs, deliverance of speeches by our Hon'ble Principal. Teachers promote tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic diversities. The programmes are organized to uphold the true spirit and multicultural ethos of the Indian Constitution.

- International Mother Language Day was observed for linguistic diversity and respect.
- The Institution observes Saraswati Puja every year. Vasant Panchami marks a harmonious occasion where students from varied religion, communal, socio- economic background participate thereby reaffirming the institution's inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic socio- economic diversities. The Vasant Utsav also fosters the same.
- The college encourages Students Creative Presentation on the eve of International Womens' Day on 8th March. The Wall Magazines exhibited by the students reflected on the Condition of Women all over the World, their exploitation which isn't at per with their endeavours which is acknowledged globally, incidences of atrocities against Women mainly in the form of acid attacks, Female Infanticides, the inhuman SDT (SEX DETECTION TEST). Moreover the Event had a special focus on Women in India and Feminist Historiography.
- Netaji's Birthday, Rabindra Jayanti, Teachers Day were celebrated every year to inculcate the ideals of the great leaders and thinkers of our country.
- World Environment Day celebrated every year on 5th June to make the students aware about environment and its protection.
- The Institution observes the International Yoga Day every year on 21st June. Yoga training and methods of Pranayamas are demonstrated in the institution that encourages students to be active and train themselves to lead a better and healthier life.
- College Foundation Day celebrated every year on 19 th September.
- The college observes Constitution Day on 26 th November to make the students aware about the constitutionally ensured rights and duties.
- Sports, Annual Cultural Programme and Fresher's welcome organized every year which strengthen the bonding among students.
- The Institution organized a lecture session dated 26.03.2022 on Right To Information Act 2004. In this session Dr. Gopal Chakraborty, Joint DPI, Department of Higher Education, Government of West Bengal delivered his valuable speech. This Programme sensitized the Students, Teachers and Non- Teaching Staff of the Institution regarding the efficacy of this Act.
- College encourages the students to put up wall-magazine on social issues every year.
- The college also has existing committees, Anti Ragging Committee, Grievance Redressal Cell and Gender Sensitization Cell, Women Empowerment Cell thereby ensuring a gender neutral, democratic and secular environment.

File Description	Document
Upload Additional information	[View Document](#)
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE 1

Title : Souhardyo (Extending the spirit of friendship)

Objectives:

"**Helping hands are better than praying lips**" Mother Teresa

1. Exposing the younger minds towards a broader spectrum.
2. Encouraging them to think bold and broad.
3. Inculcate caring attitude among the students.

Context:

Children matter- both as individuals as well as future citizens of the country. The most important thing that matters most about them is their subjective well-being- both mental and physical. Shrinking exposure to nature, excessive academic pressure and increased screen time contribute towards decline in a child's mental well-being. Hence nurturing students for their overall development should be a fundamental part of the teaching process.

Not only the children but differently abled children and elderly people also need an extra bit of care so as to be nurtured in a proper manner. The college thus tried to inculcate this caring attitude amongst students by encouraging them to help these sections of the society as much as possible. Giving moral support showing heartfelt humility and respect makes them aware that someone really does care about them,

Practice:

" Not all of us can do great things. But we can do small things with great love" Mother Teresa

The College takes initiative to cater to these young minds by arranging varied activities for them in order to make learning fun for them. The documentary films on various social issues and subjects contribute to their overall development with respect to cognitive, emotional and social well-being. The schools adjacent to the College represents students who come from economically backward and minority community. The college facilitates them with an opportunity to come and gather knowledge through audio-visual aids. Since the year 2020 to 2022 was the time of unprecedented changes and challenges in the field of learning due to the global pandemic, hence arises the need for creating an environment which supports and strengthens the mental health and well-being of these young minds. To explore different ways of innovative learning, making learning more interesting, community engagement, the college arranged these following programs;

1. Donating books to the library of primary school.
2. Arranging documentary films on various social issues and subjects of interest for the school students.
3. Basic Computer training for the school students.
4. A small initiative to help differently abled children and elderly.
5. Initiative to help destitutes.
6. To aware local people about the importance of safety measures to be taken during Covid 19 pandemic.
7. Disaster support.

Evidence of Success: Active participation and interest was noticed on part of the students as they enthusiastically came forward to participate. Received a few letters of appreciation from the organizations where we tried to extend our help with our limited resources. We also received recognition from the local administration.

Problems encountered:

1. Lack of time due to packed academic schedule and limited resources.

BEST PRACTICE 2

Title: Sabujayan (Go Green Breathe Clean)

Objectives:

1. To create sustainable campus and clean environment to have healthy planet tomorrow.

2. To create awareness among the students regarding the environmental issues.

3. To ensure that the students learn to reduce the usage of materials that cause detrimental effects towards our environment.

4. To create awareness and educate the students for plantation of trees and protection of environment.

Context:

A little support towards saving the environment is better then no effort.

Environmental issues are the pivotal thought of the recent times. Global warming has become a cause of concern for us. Over exploitation, pollution, destruction of natural resources has caused imbalance to nature. Being a crucial part of nature, we should contribute towards saving the nature from such destruction and set up an eco-friendly environment. By providing an eco- friendly campus we can spread awareness among the students to hold hands and walk together towards a safe and healthy environment.

Practice:

The institution systematically executes various eco-friendly measures within the campus.

1. **Energy Saving Approach**:

   The institution has implemented eco-friendly power generating methods through solar panels. LED lights have been installed throughout the campus. Main switch has been installed in every classroom so that all lights and fans are switched off at the end of the day or when not in use.The college encourages minimum usage of air conditioner within the campus to reduce carbon emission. Computers kept in power saving mode when not in use.

2. **Eco-friendly transport**: Students are encouraged to use bicycles and to promote the same the college has constructed a sheltered bi-cycle stand.Vehicles are not allowed within the campus.

3. **Cleanliness drive:** Students are encouraged to keep the campus clean with the help of NSS unit and Eco Club.

4. **Plastic free zone: Campus is plastic free.**
5. **Waste disposal:**To types of bins are used within the premises, blue and green for non-biodegradable and degradable wastes respectively. E-waste of the College are segregated for disposal through authorized vendor.
6. **Save Water**: Rain Water Harvesting System has been constructed to use the rain water for different purpose like gardening and washing. Students are advised towards minimum water usage and stop water wastage.

7. **Go Digital**: College introduced digital management of students' academic details and all information displayed via website.

8. **Green initiatives**: The campus has a green landscape with a significant number of plants. World Environment Day celebrated each year and the students are encouraged to plant saplings throughout the year. Special guests and dignitaries are felicitated with saplings. College Eco Cub members actively participate in various activities and are responsible for ensuring Green Campus. Green Audit is conducted since 2021 and action taken on the basis of the recommendations.

9. **Tobacco free campus**: Smoking is strictly prohibited within the premises.

10.**Other initiatives**: As per the University of Calcutta curriculum, environmental classes are conducted and projects are given to promote awareness among the students.

Evidence of Success:

Awareness regarding environmental sustainability was noticed among students as they took small initiatives like planting saplings, keeping the campus clean, stop using plastics etc. Received letters of appreciation from recognized institution. The college received the prestigious Green Architect Award from Hulladek.

Problems encountered

The students and faculties could not devote full time and energy for all the green initiatives equally.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The initiatives for setting up an institution of higher learning in Baruipur began in the light of philanthropy as early as 1954. A group of local visionaries under the guidance of Kalika Chaitanya Bhrambhachari Mahashaya toiled hard for realizing the dream. They donated land and extended monetary assistance towards the foundation of this Institution of higher education. So the principle of selfless service to the community was ingrained since the very genesis of Baruipur College, and the present stakeholders of the college are committed to the uninterrupted continuity of that philosophy. Their efforts finally culminated into the formal setting up of the college on 19.09.1981, the day Baruipur College received its affiliation from the University of Calcutta and the Government of West Bengal. The foundation stone was laid down and a single-storied structure was constructed on the donated land to bring higher education to the interiors of South 24 parganas. This was the humble precursor to the institution as it stands today - now established as a centre for higher education for students from several towns and villages that constitute South 24-Parganas.

Since its establishment, Baruipur College has been a haven for learning and overall development of students. The college, since its inception provides academic support to the individuals, who aspire for all round development, emphasizing on merit alone. The college takes initiative to provide accessibility to

the socio-economically marginalized sections of the society, regardless of class, caste and creed.

There is a comprehensive system of education in place to inculcate values within the students through varied activities. Famous quotations of eminent social thinkers are displayed all over the college campus in order to inculcate human values amongst students. The students wholeheartedly participate in different curricular and co-curricular activities which provides a platform for social harmony, common-bonding, friendship, leadership, commitment, responsibility etc. It also fosters harmonious and comprehensive development of the students. '*Sangachhadwam Sangbadadhyam*' song, the famous Rig Veda hymns tuned by Kabiguru Rabindranath Tagore, meaning 'come together! Speak together! Let our minds be all of one accord….' is the inaugural song sung during the observance of the Foundation Day of the College.

In alignment with the principle of 'service before the self' as envisioned by the founders of the institution, Baruipur College still thrives on the motto of philanthropy. The teachers here teach the students the value of love and community service, besides their syllabus oriented studies. The vast legacy of love, compassion, empathy, service for the community etc. drawn from ancient Indian philosophy guided by the principles of Indian Knowledge System as envisioned by NEP, continues offering guidance to the students here. We believe in the inner message found in **Mother Teressa's words - "Love cannot remain by itself - it has no meaning. Love has to be put into action and that action is service".** Keeping in mind this teaching of Mother, students of our college have extended their helping hands for service towards community on several occasions. **The college serves the community through its three wings – NSS, UBA (Unnat Bharat Abhiyan) and Souhardyo.** The NSS unit of the college in collaboration with IQAC undertakes different activities round the year, thereby giving the students important lesson on the principles of community service. Similarly, the other two wings also encourage the students for getting engaged in the service of the society at large.

In the words of His Holiness the 14th Dalai Lama, "**It is our collective and individual responsibility to protect and nurture the global family, to support its weaker members and to preserve and tend to the environment in which we all live**." Baruipur College believes in the inherent value of these words of Dalai Lama. Though the humans are only a minuscule part of our planetary home, their influence on earth is infinite both in terms of positive and negative impact. The recent environmental crises, which the entire globe is confronting is much due to the negative impacts of human activities. Here in Baruipur College the teachers and students are committed to protect environment by instilling the sense of empathy among the students for the environment. Environment is not an external body away from human society but rather it is very much integrated within it. So by contributing to ecological needs the students of Baruipur College serve the community also.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Baruipur College, has always assumed responsibility for the overall empowerment of the students by granting them access to higher education and fostering their intellectual growth. A significant portion of the students hail from the financially weaker section and belong to the scheduled castes, scheduled tribes, and minority communities. Keeping up with the demands of the time and the community, the college continuously upgrades itself.

Concluding Remarks :

Baruipur College has battled numerous ups and downs on its upward journey since its establishment in 1981. It was quite challenging for the newly founded college to demonstrate its effectiveness in offering a top-notch teaching-learning environment, but with time, the Institution was able to convince the community of its potential. The dedication and commitment of all the stakeholders towards their responsibilities have helped in garnering the attention and trust of the local and outer communities. Students are now coming from a great distance to enroll themselves with us. With its positive approach to education and emphasis on self exploration, Baruipur is now known to the students coming from the remote corners of South 24 Pargans.

Now a substantial progress in the matter of overall development with an unwavering focus on improvement prevails all over and we are continuosly striving towards further quality enhancement of the Institute.

"If you light a lamp for someone else it will also brighten your path."

Gautam Buddha

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 1265 Answer after DVV Verification: 1263 Remark : As per clarification recieved from HEI, thus DVV input is recommended.
2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* 2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>30</td><td>30</td><td>30</td><td>26</td><td>14</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>30</td><td>30</td><td>30</td><td>28</td><td>15</td></tr></table> Remark : As per clarification received from HEI, thus DVV input is recommended.
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>5</td><td>0</td><td>1</td><td>5</td><td>1</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>4</td><td>0</td><td>1</td><td>5</td><td>1</td></tr></table>

	Remark : As per clarification received from HEI, thus DVV input is recommended.
3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	6	2	10	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	03	07	05	01

Remark : As per clarification received from HEI, and calender year to be considered, thus DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	1	1	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	00	01	02

Remark : As per clarification received from HEI, and excluding awareness programs on generic themes, and days celebrations, thus DVV input is recommended.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :06 Remark : As per clarification received from HEI, thus DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*
	4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
30.06563	41.92158	21.57148	6.07651	27.55179

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
14.78	39.25	21.52	4.50	25.58

Remark : As per clarification received from HEI, and excluding electrical equipments etc., thus DVV input is recommended.

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**
	4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 30
Answer after DVV Verification: 27

Remark : As per clarification received from HEI, and computers available for the students use only to be considered, thus DVV input is recommended.

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*
	4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26.05535	6.40707	1.22402	6.09562	2.27860

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6.95	5.96	0.89	4.30	0.82

Remark : As per clarification received from HEI, and excluding administrative charges and annual maintenence charges, thus DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	04	00	01

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	04	00	01

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	08	08	03	04

Remark : As per clarification received from HEI, thus DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
88.80224	67.011794	32.812134	38.43962	54.64183

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
92.82	71.64	34.20	43.55	62.84